

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD  
COMMUNITY OUTREACH SUBCOMMITTEE**

*Chantal Galloway, Chair*

*Doug Mitchell*

*Eric Nixon*

Edward Harness, Esq., Executive Director

Amanda Bustos, Community Engagement Specialist

**CPOA BOARD  
COMMUNITY OUTREACH SUBCOMMITTEE**

**Tuesday, March 2, 2021—3:00PM**

**Video Conference**

**Members Present:**

Chantal Galloway

Doug Mitchell

Eric Nixon

**Members Absent:**

**Others Present:**

Edward Harness, CPOA

Amanda Bustos, CPOA

Kelly Mensah, CPOA

S. Perea, Community Member

**MINUTES**

**I. Welcome and Call to Order- *Chantal Galloway, Chair***

- a. Chair Galloway called to order the Outreach Subcommittee meeting at 4:00 p.m.

**II. Outreach Mission Statement**

- a. Chair Galloway read the mission statement. *“Outreach will promote the mission of the CPOAB and be the bridge for communication with the community.”*

**III. Approval of the Agenda**

- a. Agenda approved.

**IV. Public Comment**

- a. There was no public comment. Community member S. Perea joined the meeting to observe.

**V. CPC Update**

- a. K. Mensah, CPC Liaison discussed his plans and goals to help guide the CPC’s.

**VI. Update on Meeting between Council, DOJ, and CPOA regarding Board Member Appointment**

- a. Brainstorm/Discussion on solutions for Board member recruitment.

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- b. Discussion about “rebranding” CPOA/CPOAB to encourage Board member applications
  - 1. Subcommittee discussed how CPC members should be encouraged to apply to become CPOA Board members given that they already receive similar volunteer training.
  - 2. Discussed the need to emphasize the analysis of data and current policy and procedures with regards to the work volunteer members are tasked with, specifically regarding which cases to review. Subcommittee would like to recommend to the Board to approve CPOA Board Counsel, Tina Gooch’s time to review policy and procedures and to work with Director Harness to determine viability of cases.
  - 3. Discussion on were boards attention needs to be focused to maximize time spent.

## **VII. Outreach Efforts with City Council**

- a. Director Harness will reach out to Councilor Sena’s staff to schedule meeting with her to discuss CPOA and CPOA Board’s efforts.

## **VIII. CPOA New Board Member Onboarding**

- a. Update from Director Harness on reasonable timelines for rolling out trainings for new Board members.
- b. Discussion regarding updating training materials beginning with the Diversity trainings required by the Oversight Ordinance.

## **II. Follow Up on Media Policy**

- a. Discussion Tabled for next meeting.

## **III. Other Business**

- a. Discussion on Diversity and Inclusion training for the Board. Member Galloway and Member Olivas met with a vendor to discuss possible training opportunity. Subcommittee will discuss this at upcoming general Board meeting.

## **IV. Confirm Next Meeting- Tuesday, March 23, 2021 @ 3:00 pm.** (4<sup>th</sup> Tuesday of every month)

- a. Next meeting confirmed. March 23, 2021 at 3:00 pm.

## **V. Adjournment**

- a. Meeting was adjourned at 4:32 p.m.